

Vendor Information & Application



Please review the terms and conditions below, and return the section indicated. Both events will be held on Thursday evenings

5:00 p.m. - 8:00 p.m. • Downtown Sterling, IL



April 19

September 20

TERMS AND CONDITIONS:

- Booths are reserved basis on a first come, first served basis. **The fee for booth space is \$15 per event date.** Vendors are limited to artists, crafters and makers with handmade, up-cycled and producer/vendor made goods.
- Sterling Main Street Event Coordinators may choose to deny a vendor based on appropriateness of products and duplication of vendors.
- Setup begins at 4:00 p.m. **Must be setup and ready for customers by 5:00 p.m.**
- All Booths will be outdoors. Event will be held rain or shine, but please use your own judgment in case of questionable weather.
- There will be **NO** access to electricity. **Please bring your own power source if needed.**
- Booth sizes are limited to a roughly 10' wide space. If you require more space please contact us to request to purchase additional booth space. We reserve the right to limit booth space per vendor.
- Participants are responsible for the set-up and clean up of their booths, and **must provide their own tables.** Participants shall not impair other booths, sidewalks or stores (i.e. sign or display blockage).
- The rules and regulations of the City of Sterling shall be followed.
- Vendors keep all profits from their booths.
- You will receive confirmation of your booth registration by email. Any duplicate vendors not accepted will be notified and payment returned. Vendor fee is nonrefundable once your space has been confirmed.

If you have questions or requests contact Sterling Main Street 815-626-8610 or email lori@sterlingmainstreet.org

Please return the following application and submit with payment for the Sip into Spring event no later than April 1, 2018. You may register for both events at this time. The application will be sent out again closer to the Sip into Fall event should space remain available.

Application

Name _____

Business Name _____

Mailing Address _____

City _____ State _____ ZIP Code _____

Telephone: Home _____ Mobile _____

E-mail _____

Brand/Brief description of product(s): _____

Business Facebook Page/Group (if applicable): _____

Other Social Media used for business: _____

Event Date(s) Requested:

Thursday, April 19, 2018 _____ Thursday, September 20, 2018 _____

Payment Enclosed: (1) Event \$15 _____ (2) Events \$30 _____

I have read and understand the terms and conditions of the Event.

Vendor Signature: _____

Please return the following application and submit with payment for the Sip into Spring event no later than April 1, 2018. You may register for both events at this time. The application will be sent out again closer to the Sip into Fall event should space remain available.

In person or by mail to:

Sterling Main Street
318 First Avenue, PO Box 261
Sterling, IL 61081

Or scan and email to: lori@sterlingmainstreet.org