

Vendor Information

Please review the terms and conditions below, then return the registration form with payment before May 1st. There will be four events.

May 27 – June 24 – July 22 – August 26

from **5:00 p.m. - 8:00 p.m.**

Dale Park (Near Brink's)

Downtown Sterling, IL



Terms and Conditions:

- Booths are reserved basis on a first come, first serve basis. **The fee for booth space is \$15 per event date or \$50 for all four events.** We reserve the right to limit the number vendors in a particular category (i.e. jewelry)
- Sterling Main Street Event Coordinators may choose to deny a vendor based on appropriateness of products and duplication of vendors.
- All Vendors (including Direct Sales) **should have cash & carry items available.**
- Setup begins at 3:30 p.m. ***Must be setup and ready for customers by 5:00 p.m.***
- There will be **NO** access to electricity. **Please bring your own power source if needed.**
- Booth sizes are limited to roughly 10' wide. If you require more space please contact us to request to purchase additional booth space. We reserve the right to limit booth space per vendor.
- Participants are responsible for the set-up and clean up of their booths, and ***must provide their own tables.*** Participants shall not impair other booths, sidewalks or stores (i.e. sign or display blockage).
- Participants are required to stay the whole time of the event. Those leaving early (unless weather related) will be subject to not being asked to return the next year.
- Participants are asked to notify Sterling Main Street if they can not make it to the market for any reason. Other like vendors may be on a list to fill a similar vendor type spot. No shows/No calls = Not asked back.
- The rules and regulations of the City of Sterling shall be followed.
- Vendors keep all profits from their booths.
- You will receive confirmation of your booth registration by email. Any duplicate vendors not accepted will be notified and payment returned. Vendor fee is nonrefundable once your space has been confirmed.
- All Booths will be outdoors. In the event of bad weather conditions and the market is cancelled, staff will do our best to reschedule the market. If a suitable date is not, the fee is non-refundable and we thank you for your donation.

If you have questions or requests contact Sterling Main Street 815-626-8610 or email lori@sterlingmainstreet.org

Vendor Registration



Name _____

Business Name _____

Mailing Address _____

City _____ State _____ ZIP Code _____

Telephone: Home _____ Mobile _____

E-mail _____

Brand/Brief description of product(s): _____

Business Website, Facebook or Instagram Name: _____

Event Date(s) Requested: Thursday, May 27, 2021 _____ Thursday, June 24, 2021 _____

 Thursday, July 22, 2021 _____ Thursday, August 26, 2021 _____

Payment Enclosed: (1) Event \$15 _____ (2) Events \$30 _____ (3) Events \$45 _____ (4) Events \$50 _____

Please return this registration form with payment by May 1st:

Sterling Main Street
15 E. 3rd Street, PO Box 261
Sterling, IL 61081

I have read and understand the terms and conditions of the Event.

Vendor Signature: _____